



Hancock County Board of Supervisors Agenda

March 21, 2016 · 9:00 a.m



1. Call to Order

- a. Pledge of Allegiance
- b. Invocation

2. Amendments to Agenda

- a. County Officials
- b. Others

3. Accept Agenda

4. Announcements

- a. The next regularly scheduled meeting is April 4, 2016
- b. Bi-Weekly Payroll Amount – \$556,276.66

5. Board Minutes - No Action

- a. All minutes from March 2016 meetings will be approved on the April 4, 2016, agenda.

6. Approve Claims Docket – \$198,662.26

7. Business Agenda

- a. Resolution Recognizing the 2016 St. Stanislaus College Soccer Team
- b. Bill Cotter – Hancock County Port and Harbor Commission
- c. AMR
- d. Courtney Thomas – Hancock County Library System
- e. David Pitalo – Hancock County Utility Authority
- f. Lauly Peterson
- g. Frank Bordeaux – Stewart, Sneed, Hughes – Renewal of Liability Policies
- h. Ron Ward and Thomas Genin – Fishing Tournament
- i. Gouras & Associates



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8. Consent Agenda

a. Ricky Adam- Sheriff

- 1) Full time Correction Officer Michael Taylor needs to be taken off of payroll, due to his resignation, effective 03-19-16.
- 2) The following needs to be hired and added to payroll as a full time Correction Officer, effective 3-21-16: Harley Thompson - \$12.50 an hour
- 3) Correction Officer Ricky Foster needs his pay increased from \$13.50 to \$14.90 an hour; he was promoted to Lieutenant effective 3-20-16.
- 4) Correction Officer Leslie Jordan needs her pay increased from \$13.00 to \$13.50 an hour; she was promoted to Sergeant effective 3-20-16.
- 5) Full time Deputy Mark Barraclough needs to be taken off of payroll due to his resignation effective 3-30-16.
- 6) The following part time Deputies need to be hired and added to payroll effective 3-21-16:
 - Ronald Slaughter - \$8.25 an hour
 - Cody Fayard - \$8.25 an hour
 - Adam Penton - \$8.25 an hour
 - Keven Empey - \$8.25 an hour
 - Michael Boutte Sr. - \$8.25 an hour
 - Dustyn Franklin - \$8.25 an hour

b. Jimmie Ladner – Tax Assessor – No Agenda

c. Karen Ruhr – Circuit Clerk

- 1) Request acceptance of check #2105 in the amount of \$26,833.00 representing the excess in Circuit Clerk salary limitation due Hancock County pursuant to MS Code §9-1-43.

d. Brian Adam – EMA Director – No Agenda

e. Kevin Ladner – Recreation Director

- 1) Move Wilbert Dorsey from part time to seasonal. He will receive 40 hours per week at the rate of \$10.00 per hour, not to exceed 4 months.

f. Anthony Cuevas – Building Official

- 1) Approve the Planning Commission Meeting Minutes held on March 3, 2016.



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- 2) Request approval to attend the Association of Floodplain Managers of Mississippi Spring Conference to be held on May 9-11, 2016, in Natchez Mississippi. The registration fee for the conference is \$195.00.
- 3) Request approval to travel in County Vehicle to Natchez for Association of Floodplain Managers of Mississippi Spring Conference.
- 4) Request approval for lodging at the Natchez Grand Hotel for three days, not to exceed the cost of \$428.55, from Sunday May 8, 2016, through Tuesday May 10, 2016.
- 5) Request approval to hire Mrs. Geraldine Bouchie as Permit Clerk at a rate of \$10.00 an hour to start as soon as possible once completing all necessary requirements for employment.

g. Robin Benoit – Purchasing Clerk

- 1) Request approval to purchase for the Sheriff's Department (narcotics) one (1) 2016 Chevrolet Traverse off MS State Contract (MS State Contract No. 8200021742, Effective Date: 10/1/2015 – 9/30/2016). The price is \$23,928.00 from Roger-Dabbs Chevrolet.
- 2) Request approval to purchase the following firefighting uniform items off MS State Contract (MS State Contract No. 8200022855, Effective Date: 3/1/2016 – 2/28/2017) for West Hancock Volunteer Fire Department at a total price of \$10,367.40 from Emergency Equipment Professionals, Inc.:
 - a) 9 pair – Fire Dex Boots
 - b) 5 sets – Fire Dex Turn-Out Gear

h. Michelle Cuevas – Inventory Control – No Agenda

i. Geoffrey Clemens – County Engineer

- 1) Request authorization for Change Order #1 – Old Kiln Road-Leetown (215-050)
- 2) Letter of recommendation – Lakeshore Recreational Park Walking Trail (212-066)
- 3) Request approval of Amendment #1 to Standard Form of Agreement between Owner and Engineer for Professional Services in reference to Construction of a sewage collection system in Ansley, Lakeshore and Heron Bay Area.
- 4) Request Authorization to advertise Kapalama Bridge (212-032)
- 5) Request authorization for the Board President to sign programs for Lower Bay Road, Old Kiln-Picayune Road, and Preacher Powell Road



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- 6) By-way Signage Project:
 - a) Request authorization for the Board President to sign transmittal letter and check list for required for PSE submittal for By-way Signage Project
 - b) Request Extension of Miscellaneous service agreement for a period of one year per article VIII Paragraph 3 (see attachment)
- 7) Request approval of a Task Order for Washington Street Bridge
- 8) Request approval of a Task Order for bridge on Old Joe Moran Rd
- 9) Request approval of a Task Order for redesign of bridge on Old Joe Moran Rd

j. Eric Church- Grant Administrator

- 1) **CIAP** – MS.23.703, Parks & Trails in Hancock County
 - a. Rocky Hill Dedeaux Walking Trail: Request approval for payment to The Beta Group, Invoice # 4323030416, in the amount of \$1,547.05
 - b. Lakeshore Walking Trail: Construction Bids for Lakeshore Walking Trail. (Discussion)
- 2) **MDOT** – STP935400(005) LPA/106620-701000, Pedestrian Beach Pathway
 - a. Request approval for payment to Compton Engineering, Invoice # 214-054-12, in the amount of \$2,776.103
- 3) **MDOT** – STP 002300(046) LPA/106444-701000. Scenic Byways Signage, Countywide
 - a. Project tabled 1-19-2016 (Discussion)
- 4) **CIAP** – MS.R.753, Cedar Point Boat Launch
 - a. Request approval for Engineer to advertise road closure at end of North Beach Blvd / Cedar Point Boat Launch for 90 days, and to coordinate with the City of Bay St. Louis. Hancock County Road Manager will coordinate road closure with all County Emergency Personal.

k. Nancy Kelly – Accountant/Comptroller

- 1) Request approval to amend the budget for the 2015-2016 NVision cap loan payments to Mississippi Development Authority in the amount of \$83,474.23 (The county is obligated to repay these funds, but the expenditures are not currently budgeted.)
- 2) Request approval to authorize the rescission of the board orders for the striping machine and the paving from the special gaming fund (Attached is an accounting of the special gaming fund budgeted revenue and disbursements.)



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I. Kathy Brooks – Board Secretary

- 1) Motion to approve Coca-Cola Agreement for electronic scoreboard for the Hancock County Sports Complex at no cost to the County. (This was previously presented by David Kenny. Will limit the County to usage of Coca-Cola products.)
- 2) Motion to accept a letter of appeal from Scott M. Favre, along with a check for \$500.00. He is appealing a Decision of Plan submitted by Jordan River Resort and Yacht Club to Planning and Zoning, which was approved. We need to set a hearing for his appeal.
- 3) Motion to approve two cancellations for 16th Section residential leases for Magen McArthur and Rose Bonner. The cancellations were requested by the Lessees.
- 4) Motion to spread on the minutes a letter from Gulf Regional Planning regarding the MPO allocation that has been increased from \$370,000.00 to \$476,340.00.

m. Vic Johnson – Road Manager

- 1) ROAD AND BRIDGES
 - a) Request approval to accept the lone bid from Huey Stockstill for MPO Safety Project STP-0023-00(048)LPA/106743-701000. Bids came in over budget, but David Taylor with GRPC thru Jeff Altman with MDOT has increased the budget by \$106,340 in federal funding to enable the county to move forward with this project. (See attachment.)
 - b) Request approval to award base + options to Huey Stockstill for MPO Safety Project STP-0023-00(048)LPA/106743-701000. (See attachment.)
 - c) At a recent Board meeting, Board President Lafontaine mentioned the four year road plan. The last plan was done by Bill Johnson in 2010 thru 2013. According to MS Code §65-7-117, it is my understanding that the Board of Supervisors should put this plan together. (See attachment.) If the Board wishes for me to prepare one, I will be glad to and bring it back for your approval.
 - d) Request approval to purchase one (1) 10' Flex wing bush hog with foam filled aircraft tires at a price equal to that listed on MS State Contract 8200023166 from Parish Tractors for the sum of \$16,572.33 using Road special gaming account (012-300-916).
- 2) BRIDGE CONSTRUCTION (INCLUDES DRAINAGE) – NOTHING FOR THIS MEETING
- 3) FLEET MAINTENANCE (INCLUDES MULTI DEPARTMENT'S VEHICLES/EQUIPMENT) – NOTHING FOR THIS MEETING



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- 4) SEAWALL (INCLUDES ITEMS OTHER THAN SAND BEACH CONTRACT) – NOTHING FOR THIS MEETING
- 5) BUILDINGS AND GROUNDS – NOTHING FOR THIS MEETING
- 6) ANIMAL SHELTER – NOTHING FOR THIS MEETING
- 7) MARINA – NOTHING FOR THIS MEETING
- 8) SOLID WASTE – NOTHING FOR THIS MEETING

n. Felicity Arcement – County Administrator

- 1) Approve Lisa Guidry's request to attend the Justice Court Clerks Spring Conference in Tunica, Mississippi, on May 12 and May 13, 2016, and authorize payment for one night of lodging on May 11, 2016. *(The Mississippi Judicial College will pay for all other travel expenses.)*
- 2) Approve Desmond Hoda's request to attend the 2016 Justice Court Judges Spring Conference in Choctaw, Mississippi, from April 6-8, 2016, and authorize payment for one night of lodging on April 5, 2016. *(The Mississippi Judicial College will pay for all other travel expenses.)*
- 3) Spread on minutes the letter to Mr. Mike Davis with the Pearl River Basin Development District submitting formal notification of the County's withdrawal from the District effective at the end of the District's current fiscal year.
- 4) Resolution removing Suzette Necaise from County Credit Card and authorizing the Purchase Clerk, Robin Benoit, apply for credit on behalf of the County.
- 5) Spread on minutes a letter from Kevin Hayward with Mississippi Gulf Coast Youth Running Club regarding the "On the Run" event scheduled for June 11, 2016, at 8:00 a.m. No road closures will be required.
- 6) Spread on the minutes the total amount paid to poll workers for the March 8, 2016, primary election (\$30,507.00 total, with \$2,024.00 included in payroll costs.)
- 7) Hancock County CDBG Project #12-023-PF-01 (Ansley/Lakeshore Sewer Project)
 - a) Spread on the minutes the February 16, 2016, letter from Mississippi Development Authority requesting a written progress report on the Ansley/Lakeshore Sewer Project.
 - b) Spread on the minutes the February 24, 2016, response to Mississippi Development Authority providing a written progress report on the Ansley/Lakeshore Sewer Project



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- 8) Spread on the minutes the February 16, 2016, letter from Mississippi Development Authority regarding CDBG Program Federal Regulations regarding disposition of real property and program income with regard to the Hancock County Board of Supervisors CDBG Project #1130-13-023-ED-01 (NVision Project).

o. Gary Yarborough, Jr. – Board Attorney

- 1) Motion to Spread on the Minutes County Attorney's Approval of acceptance of Herschel Spiers Private Cemetery as county cemetery.
- 2) Motion to acknowledge that the former site of the Ansley voting precinct is no longer being used for County purposes, and that reversion to prior owners is required per the deed of the property to the County.
- 3) Motion to approve reversion transfer of property at site of Ansley voting precinct to prior owners, and authorize Board President to execute deed necessary to facilitate transfer.
- 4) Motion to Spread on the Minutes executed settlement agreement with CDM Smith Inc.
- 5) Motion to Spread on the Minutes executed settlement agreement with Alton Sick.
- 6) Motion to Spread on the Minutes letter to MDA requesting use of funds for the purchase of Sports Complex equipment.
- 7) Motion to Spread on the Minutes letter to property owners in Ansley-Heron Bay project area.
- 8) Motion to Spread on the Minutes letter to U.S. Fish and Wildlife and DMR regarding funding allocation or alternative scope of work change regarding Pearlinton, Ansley, Heron Bay Installation project.

p. Tim Kellar – Chancery Clerk

- 1) Motion to spread on minutes the order approving the appointment of Nathaniel Fairley as a full time bailiff.
- 2) Motion to approve a contract with Neopost for a postage machine and authorization for the Board President to sign the same.



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9. Supervisors' Items

a. District 1 – David Yarborough

b. District 2 – Greg Shaw

c. District 3 – Blaine LaFontaine

1) Motion to spread on the minutes Statement of Economic Interest for Year 2015 to State ethics Commission.

d. District 4 – Scotty Adam

e. District 5 – Darrin Bo Ladner

9) Nominate Gene Bennett for a position on the Parks and Recreation Commission

10. Public Comments

11. Executive Session – Board Attorney

12. Adjourn/Recess