



HANCOCK COUNTY BOARD OF SUPERVISORS



Agenda

April 18, 2016 at 9:00 a.m.

- 1. Call to order**
 - A. Pledge of Allegiance
 - B. Invocation
- 2. Amendments to the Agenda**
 - A. County Officials
 - B. Others
- 3. Motion to accept the Agenda**
- 4. Announcements**
 - A. The next regularly scheduled meeting is May 2, 2016, at 9:00 a.m.
 - B. Bi-weekly payroll for period ending April 8, 2016, totaling \$573,372.83.
 - C. The County Library System will hold their Annual Luncheon today at 11:30 a.m.
 - D. Supervisors are scheduled to tour the Public Safety Complex today at 2:30 p.m.
- 5. Motion to approve the Board Minutes for the April 4, 2016, and April 11, 2016, meetings.**
- 6. Motion to approve the Docket of Claims for April 18, 2016, totaling \$79,138.43.**
- 7. Business Agenda**
 - A. Mosquito Control Presentation: Zika Virus by Steve Pavlovich
 - B. Tish Williams and Linda McCarthy -Discussion: Chamber of Commerce to discuss website RFP and propose professional services.
 - C. Danita Holladay Discussion re: Hancock County Baseball Fields
 - D. Gouras & Associates
 - 1) Motion to approve Request for Cash #32 in the amount of \$649,868.10 for the Highway 607 project, for reimbursement for the following invoices:
 - a. Gouras & Associates, Invoice No. 848 in the amount of \$5,33.82
 - b. TCB Construction, Invoice No. 32 in the amount of \$644,485.88
 - 2) Motion to approve Request for Cash #49 in the amount of \$40,313.94 for the SELEX project for reimbursement for the following invoices:
 - a. Twin L. Construction, Invoice No. 6 in the amount of \$40,313.94
 - 3) Motion to approve Request for Cash # 41 in the amount of \$1,347.35 for the Emergency Operations Center for reimbursement for the following invoices:
 - a. Compton Engineering Invoice No. 207-020.007-102 in the amount of \$900.00

- b. Compton Engineering Invoice No. 207-020.007-103 in the amount of \$447.35,(\$442.05 of this invoice is NOT reimbursable through CDBG and must be funded by County funds.)

8. Consent Agenda

A. Ricky Adam – Sheriff

- 1) Motion to authorize Board President to sign the FY16-17 STOP Violence Against Women Proclamation. This is for the Domestic Violence Grant.
- 2) Motion to approve the following resignations:
 - a. Deanna Burnett – Effective April 1, 2016
 - b. Sean Fraleigh – Effective April 5, 2016
 - c. Brett Lacoste – Effective April 18, 2016
 - d. Stephanie Stewart – Effective April 14, 2016
- 3) Motion to approve Reginald Fowler as the full time Animal Warden at a rate of \$12.00 per hour, effective May 2, 2016.
- 4) Motion to rescind the motion from April 4, 2016, meeting, wherein Richard Fayard's resignation was effective April 8, 2016, and to modify the request to be effective April 18, 2016.

B. Jimmie Ladner – Tax Assessor

- 1) Motion to approve the renewal application for tax exemption status for Polychemie Inc. for the storage warehouses at Port Bienville Industrial Park.

C. Brian Adam – EMA Director

- 1) Motion to re-appoint Elmer Ladner to the Post 58 Fire District Board.
- 2) Motion to approve declaring the Property at 7186 Warren Street in Bayside Park a Fire and Safety Hazard and to have the mobile home and property cleaned up, per Supervisor David Yarborough.
- 3) Motion to approve declaring 5055 Cardinal Street (off Harbor Drive) a Fire and Safety Hazard and to have the house and property cleaned up.
- 4) Motion to approve the purchase of an HP Design Jet Multi-Function Plotter/Printer for the Emergency Operations Center for \$11,993.00. This item is on State Contract Bid. State Contract number is 8200017781. This is to be taken out of 001-260-922, the EMPG Money.
- 5) Motion to approve additional radio programming hours for the new E-911 System with Team One Communications under the existing contract. The cost of the additional hours is \$5,440.00. The funding for this request will come out of 097-110-599. The Sheriff's Office, EMA Office and a few fire departments radios still have to be programmed. The Hancock County E-911 Board approved this on April 5, 2016.

D. Karen Ruhr – Circuit Clerk NONE

E. Kevin Ladner – Recreational Director

- 1) Spread on the minutes the McLeod Park Rules approved at the April 4, 2016 Board Meeting.
- 2) Discussion: Security at McLeod Park.

F. Michelle Cuevas – Inventory Control NONE

G. Robin Benoit – Purchasing Clerk NONE

H. Anthony Cuevas – Building Official

- 1) Motion to approve the Planning Commission Meeting Minutes held on March 17, 2016.
- 2) Motion to consider approval to enter into agreement with Mrs. Kathy Dorr to have the appraisal fee for the property located at 6113 Hwy 604 Pearlinton, MS, deducted from the Purchase Amount at the time of closing.

I. Geoffrey Clemens – County Engineer NONE

J. Nancy Kelly – Comptroller NONE

K. Vic Johnson – Road Manager

- 1) Motion to approve the purchase of a pick-up truck from Landers Dodge off state contract for \$23,318.00 to replace the litter control vehicle that is beyond its useful life and will be sent to auction later. This is a budgeted item for Road & Bridge (150-300-916).
- 2) Motion to spread on the minutes the resignation letter from Bill Gilsinan as Buildings and Grounds Foreman effective April 27, 2016.
- 3) Motion to approve commendation for Bill Gilsinan.

L. Felicity Arcement – County Administrator

- 1) Motion to spread on the minutes the signed Application for Blanket Accident Insurance with Zurich American Insurance Company. (*This was Board approved on March 31, 2016.*)
- 2) Motion to approve eleven (11) insurance Applications and Requests for Additional Information with Traveler's insurance for various policy types, and authorize the Board President to sign same.
- 3) Motion authorize payment of (or reimbursement for) related travel expenses (lodging, meals, and mileage) for the County Administrator to attend the Mississippi Association of County Administrators/Comptrollers (MACAC) Spring Educational Workshop in Jackson, MS, on April 26-27, 2016. (Attendance at the conference was authorized on April 4, 2016; however, related travel expenses were not specified in the action taken.)
- 4) Motion to spread an April 12, 2016, letter from the United States Fish and Wildlife Service stating that the Hancock County Beach Pathways project (CIAP MS.R.767) has been closed and that the unobligated funds will be returned to the Mississippi Department of Marine Resources for allocation to another project.
- 5) Motion to authorize cancellation of Hancock County service agreements with Delta Sanitation for recycling services effective May 1, 2016, and authorize County Attorney to prepare a Memorandum of Understanding with the Hancock County Solid Waste Authority to assume these services on behalf of the County.

- 6) Motion to spread on the minutes the April 12, 2016, State Auditor's Management Report for a Limited Internal Control and Compliance Review of the Chancery Clerk's office for the 2011,2012, and 2013 calendar years, including the Chancery Clerk's response and compliance with the State Auditor's recommended resolution.
- 7) Motion to spread on the minutes the cancellation of Sixteenth (16th) Section Land Lease by Larry & Beth Randall for parcel # 185E-1-16-020.000 and to void any current or prior year taxes for said lease.
- 8) Motion to spread on the minutes acceptance of the appeal from Keith Sellier of the Planning and Zoning Commission's March 17, 2016, P&Z decision regarding opening of the "The Honky Tonk,"
- 9) Motion to spread on the minutes correction of Supervisor David Yarborough's appointment of Jamie Bennett to the Pearlinton Water and Sewer District. This appointment was originally understood to be Hancock County Water and Sewer District and has been revised.
- 10) Motion to approve the following actions related to the \$386,927.00 Equipment Lease Agreement between the Hancock County E-911 Commission and Hancock Bank for a CAD/GIS system:
 - a. Spread on the minutes a Bond Transcript Certificate signed by the Chancery Clerk on April 8, 2016; and
 - b. Approve the "RESOLUTION AUTHORIZING AND APPROVING A \$386,297 MAXIMUM PRINCIPAL AMOUNT EQUIPMENT LEASE AGREEMENT BETWEEN HANCOCK COUNTY, MISSISSIPPI AND WHITNEY BANK, DOING BUSINESS AS HANCOCK BANK, MAKING PROVISION FOR MAINTAINING THE TAX-EXEMPT STATUS OF INTEREST ON SAID EQUIPMENT LEASE AGREEMENT AND FOR RELATED PURPOSES," and authorize the Board President's signature on same; and
 - c. Approve the "EQUIPMENT LEASE AGREEMENT" by and between Whitney Bank, doing business as Hancock Bank and Hancock County.

M. Gary Yarborough Jr. – Board Attorney

N. Tim Kellar – Chancery Clerk

- 1) Motion to spread on the Minutes the previous year's outstanding checks from the 2015 fee account's reconciliation, to be turned over to the Board of Supervisors, with check #3626 in the amount of \$1,805.64.
- 2) Motion to spread on the Minutes the Oaths of Office as Deputy Chancery Clerks for the following:
 - a. Nancy Kelly
 - b. Donna Henry
 - c. Maureen Anderson
 - d. Kathy Brooks
 - e. Ida Evon Shiyou

- 3) Motion to accept spread on the minutes the Chancery Clerk's annual, mandatory salary cap fee settlement to the General Fund for calendar year 2015.

O. Supervisors Items

- 1) District 1 – Supervisor David Yarborough

- 2) District 2 – Supervisor Greg Shaw

- 3) District 3 – Supervisor Blaine LaFontaine
 - a. Discussion regarding County participation in the Southern Rail Commission's request for applications for funding for improvements to railway stations and station areas. APPLICATIONS ARE DUE MAY 20, 2016.

 - b. Discussion regarding accepting Maintenance & Upkeep of the Dam at White Cypress.

- 4) District 4 – Supervisor Scotty Adam

- 5) District 5 – Supervisor Darrin Ladner

9. Public Comments

- A. Attorney Motions

10. Executive Session

- A. Attorney Motions

11. Adjourn/Recess