



## HANCOCK COUNTY BOARD OF SUPERVISORS

### Agenda

May 16, 2016 at 9:00 a.m.

- 1. Call to order**
  - A. Pledge of Allegiance
  - B. Invocation
- 2. Amendments to the Agenda**
  - A. County Officials
  - B. Others
- 3. Motion to accept the Agenda**
- 4. Commendation for Eddie Peterson**
- 5. Announcements**
  - A. The next regularly scheduled meeting is June 6, 2016 at 9:00 a.m.
  - B. Bi-weekly payroll for period ending April 29, 2016, totaled \$561,899.00.
  - C. There will be a bid opening today at 11:00 a.m. to receive the "Beach Vending Proposals".
  - D. There are Appeal Hearings scheduled for today at 1:30 p.m.
  - E. There is a meeting today at 2:30, or immediately following the Appeal Hearing to discuss the upcoming Tideland's Grant Application.
  - F. There is an Appeal Hearing scheduled for June 6, 2016 at 1:30 p.m.
- 6. Motion to approve the Board Minutes for the May 2, 2016 meeting.**
- 7. Motion to approve the Docket of Claims for May 16, 2016, totaling \$ 223,083.48.**
- 8. Business Agenda**
  - A. Introduction and Brief presentation from Jeremy Sundeen with the International Brotherhood of Electrical Workers Local Union 903.
  - B. Youth Court
    - 1) Motion to approve and authorize Board President to execute any and all documents necessary to obtain a grant for a garden for drug court children.
  - C. Presentation from Gulf Regional Planning Commission regarding upcoming Joint Land Use Study.
  - D. Presentation: Rhonda Rhodes to give annual update regarding accomplishments and finance on behalf of the Hancock Country Resource Center

- 1) Motion to approve and authorize Board President to sign the Emergency Solution Grant Program Local Government Certification AND 2016 Emergency Solutions Grant Program Application support letter.
- E. Gouras & Associates: Corrine Graham
- 1) Motion to approve Request for Cash # 50 in the amount of \$149,540.20 for the SELEX project, for reimbursement for the following invoices:
    - a. Digital Engineering, Invoice No. 35-55 in the amount of \$149,540.20 (\$95,810.00 will be paid for with County funds)
  - 2) Motion to approve Budget Modification #10 extending the SELEX project grant until July 31, 2016.
- F. Port and Harbor Commission
- 1) Asking for acceptance of the Hancock County Port & Harbor Commission's resolution accepting a Letter of Intent and Confidentiality Agreement with SPIRE Midstream Development, LLC AND authorizing the President of the Hancock County Port & Harbor Commission to execute the same, CONTINGENT upon the receipt of the signed documents from SPIRE Midstream Development, LLC.
- G. Discussion from Steven and Janice Airhart regarding the Moratorium on the filing of applications for RV Parks/Trailer Parks within Hancock County allow a recreation vehicle park on her property located at 5260 Lambert Lane.

## **9. Department Agenda**

- A. Ricky Adam – Sheriff
- 1) Motion to approve and authorize Board President to sign the subgrant application package for the Edward Byrne Memorial Justice Assistance Grant. This grant could possibly award \$5,449.40 towards equipment purchases for the Sherriff's Office.
  - 2) Motion to hire the following:
    - a. Randi Bellais as a full time Dispatcher at a rate of \$10.50 per hour, effective May 16, 2016.
    - b. Samantha Harris as a full time Correction Officer at a rate of \$12.50 per hour, effective May 16, 2016.
    - c. Gary Hudgens Jr. as a full time Investigator at a rate of \$17.00 per hour, effective May 29, 2016.
  - 3) Motion to spread on the Minutes the resignation of Sandra Lorenzo as a full time dispatcher, effective May 26, 2016.
- B. Jimmie Ladner – Tax Assessor (NONE)
- C. Brian Adam – EMA Director
- 1) Motion to approve reappointing Steven Hoda to the Fenton Fire district Board. (see letter of recommendation)
  - 2) Motion to approve re-appointing Norma Jean Soroe to the Clermont Harbor Fire District Board. (see letter of recommendation)

- 3) Motion to approve the E-911 Commission Board's request to have Shane Corr appointed to the E-911 Commission Board as Diamondhead's representative.
  - 4) Motion to approve the E-911 Commission Board's request to have all E-911 Board Commissioner's term expire in October, which is the month the Commission holds its election of officers.
  - 5) Motion to approve E-911 Commission Board's request to have the following E-911 Commission Members approved:
    - a. Brian "Hooty" Adam: Hancock County EMA Director – term expires in 2020
    - b. Ricky Adam: Hancock County Sheriff – term expires in 2020
    - c. Monty Strong: Bay St. Louis Assistant Fire Chief – term expires in 2018
    - d. Mike Denardo: Bay St. Louis Police Chief – term expires in 2019
    - e. Tony Malini: Waveland fire Chief – term expires in 2019
    - f. David Allen: Waveland Police Chief – term expires in 2019
- D. Karen Ruhr – Circuit Clerk (NONE)
- E. Kevin Ladner – Recreation Director
- 1) Motion to approve to have a water meter installed at the Rev. Sam's Park in Pearlington for a fountain and water faucet. This will be no cost to the County.
- F. Michelle Cuevas – Inventory Control
- 1) Motion to approve of the removal and disposal of the listed assets from inventory as they are no longer needed for County purposes:
    - a. Road & Bridge: 2398 (ice machine);
    - b. Sheriff's Office: 7199 (mifi card); 6617 (cell phone); 6548 (cell phone); 6668 (laptop); 6571 (cell phone); 6618 (cell phone); 6572 (cell phone); 6580 (cell phone); 6640 (cell phone); 6932 (cell phone); 6556 (cell phone)
    - c. Finance: 4263 (laptop); 5054 (laptop)
    - d. Board of Supervisors: 1 (Ansley Community Center land reverting back to owner – per board approval 3-21-16); 27 (Ansley Community Center land reverting back to owner – per board approval 3-21-16)
    - e. Buildings and Grounds: 6611 (cell phone); 3884 (weed eater)
    - f. Tax Office: 6683 (cell phone); 6564 (cell phone)
  - 2) Motion to authorize the Inventory Clerk to submit an application for untraceable tags to the Mississippi Department of Revenue for the following Sheriff's Office vehicles; AND authorize the Board President to sign the Confirmation of Approval required by the application:
    - a. 2016 Chevrolet Tahoe LS VIN # 1GN5CAKC4GR317497
  - 3) Motion to approve spreading the inventory reports for April 2016 on the minutes.
- G. Robin Benoit – Purchasing Clerk
- 1) Motion to approve advertising for the following various bids:
    - a. Office Supplies – 6 months
    - b. Janitorial Supplies – 6 months
    - c. Liquid Asphalt – 6 months

- d. Hot Bituminous in place & picked up – 6 months
- e. Cold Bituminous picked up – 6 months
- f. Microsurfacing and Seals – 6 months

- 2) Motion to approve to purchase the following for Fenton VFD:
  - a. 12 – five channel non-ul m6 pagers
  - b. MS State EPL 3744; Effective Dates: 10/6/2014 – 5/31/2017
  - c. Total price is \$5,400.00 from Jackson Communications
- 3) Motion to accept and approve a service estimate from ServPro for commercial mold remediation, duct cleaning, and carpet cleaning at the Hancock East Library building, not to exceed the estimated price of \$17,450.00 without prior written authorization.
- 4) Approval to spread the monthly credit card report on the minutes. This report reflects all credit card charges that are presently on the docket today for payment.

H. Anthony Cuevas – Building Official

- 1) Motion to approve the Planning Commission Meeting Minutes held on April 21, 2016
- 2) Motion to approve Mr. Stanley Whitfield’s request for a waiver to the Temporary Moratorium on the filing of applications for RV Parks/Trailer Parks within Hancock County to allow a Recreational Vehicle Park on his property located at 5215 Lambert Ln.

I. Geoffrey Clemens – County Engineer

- 1) Motion to authorize letter of recommendation for Lakeshore Recreational Park Walking Trail to David Rush Construction, LLC, Base Bid \$184,995.00, Alternate #2 Solar LED Lighting \$116,000.00, Alternate #3 Landscaping \$3,500.00 with a total of \$304,495.00.
- 2) Motion to approve Right-of-Way occupancy request from Kiln Utility and Fire District.
- 3) Motion to complete PS&E Package for submittal to MDOT-Federal Aid Project No. STP-9354-00(005)LPA/106620-701000; Beach Pedestrian Pathway.(TABLED ON MAY 2,2016) (TABLED ON MAY 2, 2016 & MAY 10, 2016)
- 4) Motion to approve and authorize Board to sign Executed Program for Drainage Structure on Crane Creek Road.

J. Nancy Kelly – Comptroller (NONE)

K. Vic Johnson – Road Manager

- 1) Motion to approve transferring Justin Schwartz from seawall crew to road maintenance crew as a grass cutter/labor to replace Jessie Cuevas who resigned in Aug. 2015. Pay will remain the same \$10.00 per hr.
- 2) Motion to hire Albert Scott as a full time truck driver/labor to replace Justin Schwartz. Pay will be \$11.00 per hr. contingent upon physical.

- 3) Discussion regarding maintenance agreement from Stewart & Stevenson for annex generator approved at last meeting.
- 4) Discussion regarding the Animal Shelter becoming a standalone department under County Administrator.

L. Felicity Arcement – County Administrator

- 1) Motion to spread on the minutes a notice from Secretary of State Delbert Hosemann designating Monday, May 30, 2016, National Memorial Day/Jefferson Davis' Birthday, and authorizing closure of County offices in observance of this holiday.
- 2) Motion to spread on the minutes the First Appeal Determination re: Denial of Category E Time Extensions for Katrina PW #10883 and #10884, which allows a retroactive time extension through September 30, 2014, for the purchase of E911 Equipment.
- 3) Motion to spread on the minutes the award letter from the United States Fish & Wildlife Service regarding project MS.23.703: Implementation of Hancock County Greenways and Trails, which extends the project through December 31, 2016, increases the grant amount by \$117,843.18, and modifies the scope to revise the design of the Lakeshore Walking Trails.
- 4) Motion to spread on the minutes the May 10, 2016, Request for Additional CIAP Funding for the project MS.R.753 – Implementation of Hancock County Greenways: Cedar Point Boat Launch, which requests an additional \$30,647.00 to fully fund CIAP eligible portions of the construction contract. (If approved, this will be Budget Narrative Amendment #4.)
- 5) Motion to spread on the minutes the April 12, 2016, monitoring report from Mississippi Development Authority regarding the Highway 607 project (KCDBG R-103-023-03-KED), as well as the County's May 12, 2016, response requesting the issuance of a revised report based upon additional information and clarification provided by the County.
- 6) Motion to authorize publication of a Request for Proposals for veterinary services for the Hancock County Animal Shelter.
- 7) Motion to spread on the minutes the nomination of Maggie Koenig as Hancock County's candidate for the 2016 Mississippi Deep Sea Fishing Rodeo pageant.
- 8) Motion to accept and spread on the minutes the minutes of the May 2, 2016, Audit Committee meeting.
- 9) Motion to spread on the minutes the monthly expenditures report for the Hancock County Children's Shelter (Brenda's House).
- 10) Motion to approve Hancock County School District's 16th Section Residential Lease Agreement with Kenneth and Layla Bonner and to authorize the Board President's signature on same.

- 11) Motion to approve Hancock County School District's 16th Section Residential Lease Agreement with Todd Wilson and Britney Peterson and to authorize the Board President's signature on same.
- 12) Motion to approve Hancock County School District's 16th Section Residential Lease Agreement with Rose Necaise and Megan Bonner and to authorize the Board President's signature on same.
- 13) Motion to approve American Medical Response as the most responsive and best proposer for the Emergency Ambulance Services in Hancock County, MS, and authorize the Board Attorney to enter into contract negotiations with American Medical Response.
- 14) Motion to approve the following actions regarding the transfer of McLeod Water Park from the Pearl River Basin Development District (PRBDD) to Hancock County:
  - a. Spread on the minutes the May 5, 2016, correspondence from PRBDD outlining a plan of action for transfer of McLeod Water Park from the District to Hancock County;
  - b. Motion to approve the aforesaid plan of action, including reimbursement of PRBDD legal fees to process the transfer (estimated to be \$7,000.00); and
  - c. Motion to authorize the County Attorney to work with PRBDD to coordinate the transfer of McLeod Water Park.
- 15) Discussion: Sports Complex Modifications (from May 10, 2016, workshop discussion)
- 16) Discussion: Courthouse Damage & Repairs
- 17) Discussion: Establishment of Committee for IT Department Implementation Plan
- 18) Discussion: Designation of Public Information Officer
- 19) Discussion: Funding needed for Rocky Hill Dedeaux Walking Trail (GOMESA, CIAP)
- 20) Discussion: Modification of Vacation, Sick, and Comp Time Policies for Hancock County Employees

M. Tim Keller – Chancery Clerk (NONE)

N. Gary Yarborough Jr. – Board Attorney

- 1) Motion to reject proposals received for the RFQ Pre Storm Debris Removal Procurement on June 1, 2015 listed as follows:
  - a. Crowder Gulf, Theodore, AL
  - b. Hensley R. Lee Contracting, Inc. Carriere, MS
  - c. Custom Tree Care Inc., Topeka, KS
  - d. Tag Grinding Services, Inc. Marietta, GA
  - e. Ceres Environmental Services, Brooklyn Park, MD
  - f. Drc Emergency Services, Mobile, AL
  - g. Phillips And Jordan Inc., , Knoxville, TN
  - h. Three Deuces, Inc., Pearl River, LA
  - i. True North Emergency, Bay St. Louis, MS

O. Supervisors Items

- 1) District 1 – Supervisor David Yarborough
  
- 2) District 2 – Supervisor Greg Shaw
  
- 3) District 3 – Supervisor Blaine LaFontaine
  - a. Discussion regarding Hancock County Library System budget
  
  - b. Motion to authorize a resolution to be drafted regarding the proposal for grant funding with Hancock County’s local match not to exceed \$25,000 through the Southern Rail Commissions Grant for restoring and improving the passenger rail across Gulf States, contingent upon the City of Bay St. Louis also approving a local match of \$25,000 AND to authorize County Attorney to draft an agreement with the City of Bay St. Louis regarding this proposal for funding.).
  
- 4) District 4 – Supervisor Scotty Adam
  
- 5) District 5 – Supervisor Darrin Ladner
  - a. Discussion regarding CDBG monies and the Emergency Operation Center project.

**10. Public Comments**

- A. Attorney Motions

**11. Executive Session**

- A. Attorney Motions

**12. Adjourn/Recess**