



HANCOCK COUNTY BOARD OF SUPERVISORS

Agenda

June 20, 2016 at 9:00 a.m.

- 1. Call to order**
 - A. Pledge of Allegiance
 - B. Invocation

- 2. Amendments to the Agenda**
 - A. County Officials
 - B. Others

- 3. Motion to accept the Agenda**

- 4. Announcements**
 - A. The next regularly scheduled meeting is July 5, 2016 at 9:00 a.m.

 - B. Bi-weekly payroll for period ending June 11, 2016, totaled \$573,671.62.

 - C. There will be a bid opening on July 5, 2016 at 11:00a.m. for the following items:
 - 1) Cold Bituminous – picked up at plant
 - 2) Hot Bituminous – picked up at plant
 - 3) Hot Bituminous in place, hot mix asphalt, grades SC-1, SC-2, BC-1 and BC-2
 - 4) Liquid Asphalt
 - 5) Microsurface, Scrub Seal and Slurry Seal
 - 6) Office and Janitorial Supplies

 - D. There will be a bid opening on July 5, 2016 at 10:00 a.m. for Storm Debris Removal Request for Qualifications.

 - E. There will be a hearing on July 5, 2016 at 1:30p.m. to declare the following building and properties a Fire and Safety Hazard:
 - 1) The vacant building located directly across from the Hancock County Public Safety Complex on Highway 90.
 - 2) 10215 Lower Bay Road.

 - F. There will be a brief workshop today immediately following the meeting to discuss the following:
 - 1) Circuit Clerk: Storage in the Courthouse

- 5. Motion to approve the Board Minutes for the May 31, 2016, June 6, 2016 and June 13, 2016 meetings.**

- 6. Motion to approve the Docket of Claims for June 20, 2016, totaling \$173,471.04.**

7. Departmental Agendas

A. Brian Adam – EMA Director

- 1) Motion to approve Brian Adam to attend the Mississippi Civil Defense/Emergency Management (MCDEMA) Board Retreat July 19-21, 2016, at Lake Tiak O'Khata in Louisville, Mississippi. There is no cost for this Board Retreat; MCDEMA is paying for food and lodging.
- 2) Motion to approve the contract change order from Motorola to install additional equipment needed for the connection of the EOC Tower to the MSWIN System AND authorize Board President to sign the same. The Cost of the Change Order is \$17,131.28 and will be funded through the E-911 Grant. The proposed services and equipment are required to install the microwave equipment that was not included with the equipment provided by the State of Mississippi Communication Commission.

B. Kevin Ladner – Recreation Director

C. Michelle Cuevas – Inventory Control

- 1) Motion to approve of the removal and disposal of the listed assets from inventory as they are no longer needed for County purposes:
 - a. Tax Office: 5291 (UPS batteries replaced); 6997 (cell phone)
 - b. Sheriff's Office: 6583 (cell phone); 6653 (cell phone)
 - c. Animal Shelter: 3184 (2008 Expedition); 4032 (1996 GMC truck)
 - d. Road Dept.: 7153 (ice machine)
- 2) Motion to spread on the Minutes the inventory reports for May 2016.

D. Robin Benoit – Purchasing Clerk

- 1) Motion to spread on the Minutes the monthly credit card report on the minutes
This report reflects all credit card charges that are presently on the docket today for payment.

E. Anthony Cuevas – Building Official

- 1) Motion to approve the Hancock County Planning Commission Meeting Minutes held on May 19, 2016.

F. Nancy Kelly

- 1) Motion to add to docket payment to AT&T in the amount of \$383,602.00 for the CAD/GIS system at E-911. This was board approved on April 18, 2016, the bank closing was June 15, 2016 and the funds have been received.

8. External Business Agenda

A. Becca Shubert to request road abandonment for George Lane.

- 1) Motion to approve abandoning George Lane off Bayou LaCroix Road.

B. Discussion from Willie Acker and Orelia Marshall regarding the Rev. Sams Memorial Public Park located on Whites Road in Pearlinton Mississippi. Mr. Acker believes this park is well overdue for upgrades such as; public restrooms, lighting, repairs to the basketball court,

fencing, electrical outlets and running water. This park is used for large family and community events on a regular basis. Contact no. 228-671-1651

- C. Hancock County Library System-Courtney Thomas
Present an update on the East Library Opening.

- D. Youth Drug Court

- 1) Motion to accept additional funding in the amount of \$7,500.00 from the Administrative Office of Courts. The funds should be placed in Hancock County Youth Drug Court Budget (001-164-610). I have attached the notification letter from the Administrative Office of Courts.

- E. Gouras & Associates – Corrine Graham

- 1) Motion to approve request for cash #31 in the amount of \$330,285.85 for the Sports Complex project for reimbursement for the following invoices:
 - a. Gouras & Associates, Invoice 859 in the amount of \$3,296.04.
 - b. Barnard & Sons, Invoice 11 in the amount of \$165,015.00.
 - c. M3A, Invoice CA010.00 in the amount of \$2,625.00.
 - d. Gouras & Associates, Invoice 862 in the amount of \$3,071.11.
 - e. M3A, Invoice CA011.00 in the amount of \$2,525.00.
 - f. Barnard & Sons, Invoice 12 in the amount of \$153,753.70.
- 2) Motion to approve request for cash #34 in the amount of \$886,883.21 for the Highway 607 project for reimbursement for the following invoices:
 - a. Gouras & Associates, Invoice 863 in the amount of \$7,345.19.
 - b. TCB, Invoice 34 in the amount of \$879,538.02.
- 3) Motion to approve budget modification #4 for the Highway 607 project to extend the grant ending date until September 30, 2016.

- F. Gulf Coast Tourism Bureau – Renee Areng

- 1) Quarterly Update on Gulf Coast Tourism Bureau

9. Elected/Appointed Agendas

- A. Ricky Adam – Sheriff

- 1) Motion to spread on the minutes the following personnel changes:
 - a. Remove full time Deputy Ronald Cobb from payroll due to his resignation, effective June 23, 2016.
 - b. Move part time Deputy Michael Boutte to full time at a rate of \$14.40 per hour, effective June 23, 2016.
 - c. Increase in pay from \$14.90 per hour to \$17.00 per hour for the following Narcotics Agents:
 - i. Deanna Thompson
 - ii. William Covington
 - iii. Justin Faia

- 2) Motion to approve the following Narcotic Agents to attend classes to get certified to dive. July 8 – 14 in D'Iberville and July 23 – 24, 2016 in Vortex Springs, Florida. The total cost per person is \$600.00. This cost covers classes, dives, lodging, certification card, and dive fees for Spring Dives.
 - a. Jeremy Skinner
 - b. Darryl Russell
 - c. Justin Faia
 - d. Casey Piazza

- 3) Motion to approve a maintenance agreement with Zones Connecting Business & Technology. This is a yearly software and hardware maintenance for our EMC disk storage unit. Zones is the lowest price quote in the amount of \$10,370.00. This will be taking out of maintenance agreement 001-200-544.

- B. Jimmie Ladner – Tax Assessor (NONE)

- C. Karen Ruhr – Circuit Clerk (NONE)

- D. Tim Kellar – Chancery Clerk

- E. Geoffrey Clemens – County Engineer
 - 1) Motion to approve and authorize Board President to sign Task Order Request (to increase services during construction based on compressed schedule in the amount from \$18,000.00 to \$28,000.00) for Repair and Replace Mill Creek Bridge Kapalama Drive.

- F. Vic Johnson – Road Manager
 - 1) Motion to resend previous motion made on to hire Albert Scott as full time truck driver/labor for seawall he found another job and will not be coming to work for us at this time.

 - 2) Motion to remove Jaxene Morgan from payroll effective 5-23-2016.

 - 3) Motion to approve a request from Donnie Gholston with Hancock School District for Road Dept. to assist with drainage issues at high school. (see attachment)

 - 4) Discussion regarding repairs to A/C units at HHS Building (tabled at last meeting). Still trying to get second quote for electrical work needed.

 - 5) Motion to approve a request from the City of Waveland to utilize the counties motor grader to repair drainage issues on Yazoo Street.

- G. Felicity Arcement – County Administrator
 - 1) Motion to spread on the minutes the executed Professional Services Agreement with Hancock County Chamber of Commerce to represent Hancock County as the Project Marketing Manager for website design services.

 - 2) Motion to approve the 16th Section Residential Land Lease Cancellation for Margaret Lee and authorize Chancery Clerk to sign the same.

- 3) Motion to spread on the Minutes the appeal request for Seth Stephenson, request the Board set an appeal hearing and authorize county personnel to complete all necessary correspondence for preparation of this appeal.
- 4) Motion to spread on the Minutes the MS Dept. of Marine Resource's approval of the Amended Request for FY2014 funding grant to include the purchase of two parcels within McLeod Park property.
- 5) Motion to authorize competitive procurement for Mosquito Control Services throughout Hancock County. The current contract the County has expires September 2016.
- 6) Motion to approve the Interlocal Cooperation Agreement with Harrison County and authorize Board President to sign the same.
- 7) Motion to spread on the minutes that the June 6, 2016, contingencies for Section 3 requirements, for Barnard & Sons Construction AND DNA Underground, have been met for the construction and repairs for the completion of Selex Galileo Hanger projects AND to authorize Digital Engineering to execute a Notice to Proceed AND authorize Board President to execute any/all contracts necessary to complete this work.

H. Gulf Regional Planning Commission- Jeff Loftus

- 1) Motion to approve the application for Tidelands funds for FY2018.

I. Gary Yarborough Jr. – Board Attorney

J. Supervisors Items

- 1) District 1 – Supervisor David Yarborough
- 2) District 2 – Supervisor Greg Shaw
- 3) District 3 – Supervisor Blaine LaFontaine
- 4) District 4 – Supervisor Scotty Adam
 - a. Discussion about some playground equipment for the Catahoula Community Park.
 - b. Discussion regarding assisting with grass cutting in the City of Bay St. Louis Ward 6 area.
- 5) District 5 – Supervisor Darrin Ladner

K. Public Comments

L. Executive Session

M. Adjourn/Recess