



HANCOCK COUNTY BOARD OF SUPERVISORS

Agenda

October 17, 2016 at 9:00 a.m.

1. Call to order

- A. Pledge of Allegiance
- B. Invocation

2. Amendments to the Agenda

- A. County Officials
- B. Others

3. Motion to accept the Agenda.

4. Announcements

- A. The next regular scheduled Board meeting will be November 7, 2016 at 9:00a.m.
- B. Bi-weekly payroll for period ending October 1, 2016 totaled \$567,162.48.
- C. There will be a bid opening on November 7, 2016 for the Beach Pedestrian Pathway Extension from Lakeshore Road to the Silver Slipper (Federal Aid Project No. STP-9354-00(005)LPA/106620-701000).
- D. Discussion: Department Head attendance and Public Comment requests.
- E. Motion to approve the Board Minutes for September 27, 2016 and October 3, 2016.

5. Departmental Agendas

- A. Brian Adam – EMA Director
- B. Kevin Ladner – Recreation Director
 - 1) Motion to approve Parks and Recreation Director to be a point of contact for light repairs at the Soccer complex.
 - 2) Discussion: Sewer related issues at McLeod Park
- C. Anthony Cuevas – Building Official
 - 1) *Tabled from September 15, 2016 Meeting & October 3, 2016 Meeting:*
Motion to approve the Special Meeting and Public Hearing Meeting Minutes held on August 22, 2016 and the resumed Special Meeting and Public Hearing Minutes held on September 1, 2016 to recommend adoption of Textual Amendments to the Hancock County Planning and Zoning Ordinance and Chart of Uses Regarding Recreational Vehicle Park Zoning and Standards.
 - 2) Spread on the minutes a letter from FEMA concerning the Acquisition Program.

D. Tony Accardo - Animal Shelter

- 1) Motion to approve Mary Ladner as the front desk assistant at a rate of \$8.50 per hour, effective October 17, 2016 pending physical and drug screening.

E. Scott Schaeffer - IT Department

F. Michelle Cuevas – Inventory Control

- 1) Motion to approve of the disposal and/or sale of the listed assets from inventory as they are no longer needed for County purposes:
 - a. Sheriff's Office: 6838 (cell phone); These items were missing from the inventory audit for FY2015: 3546 (radio); 4238 (taser); 4910 (radio); 4982 (radio); 4987 (radio); 7959 (radio); 4997 (radio); 4989 (radio); 5085 (taser); 5089 (radio); 2387 (computer); 5166 (in car video); 5168 (in car video); 5177 (in car video); 5209 (in car video); 5213 (in car video); 5215 (in car video); 5465 (radio); 5466 (radio); 2581 (computer); 3133 (computer); 4574 (computer); 2793 (computer); 2791 (server); 4586 (laptop); 4587 (laptop); 4588 (laptop); 3034 (in car video); 5678 (computer); 6065 (hard drive); 6066 (computer); 6966 (cell phone); 1801 (vehicle); 7244 (cell phone); 6983 (mifi card); 7253 (mifi card); 5548 (mifi card);
 - b. VSO: 189 (printer)
 - c. Board of Supervisors: 5296 (laptop)
 - d. Coroner: 5510 (printer); 6092 (printer)
 - e. Planning & Zoning: 2268 (computer); 2292 (computer); 2290 (computer); 3353 (printer); 3489 (printer)
 - f. EMA: 2339 (2006 Ford F-250)
 - g. Road and Bridge: 4303 (weed eater); 4559 (bionic blade); 1461 (2004 Ford F350); 7151 (sawmill)
 - h. Buildings and Grounds: 4281 (generator); 7450 (generator)
 - i. McLeod and Recreation: 6093 (AC unit); 6094 (AC Unit); 5852 (desk); 3819 (ice maker); 3476 (blower); 3475 (chainsaw); 3474 (trimmer);
 - j. Chancery: 6334 (printer)
- 2) Motion to approve spreading the inventory reports for September 2016 on the Minutes.
- 3) Motion to approve spreading the annual inventory report for fiscal year ending 2016 on the Minutes that was submitted to the State Auditor's office by October 15, 2016 as required.

G. Reba McCaleb – Accounts Payable

- 1) Motion to approve the Docket of Claims for October 17, 2016, totaling \$114,168.76.

H. Robin Benoit – Purchasing Clerk

I. Nancy Kelly-Comptroller

- 1) Motion to spread on the minutes the Final Amended Budget for FY 2015-16.
- 2) Motion to spread on the minutes the Hancock County Human Resources report of expenditures for Brenda's House for August 2016.
- 3) Discussion- Animal Shelter invoices (Request approval to add to docket the following for payment.)
 - a. Jennifer Ladnier (veterinary services) \$3,537.20

- b. Jennifer Ladnier (veterinary services) \$1,986.75
- c. Coast Veterinary Hospital \$5,523.00

6. External Business Agenda

A. Youth Court – Judge Elise Deano

- 1) Motion to approve the purchase of a digital recording system at the Youth Court. This will be paid for with Drug Court Grant Funds.

B. Port and Harbor Commission – Bill Cork, Chief Executive Officer

- 1) Motion to approve the Hancock County Port & Harbor Commission’s resolution accepting and authorizing the President to execute the Acknowledgment of Lease Commencement date of October 3, 2016 with Textron Systems Marine & Land Systems;
- 2) Motion to approve the Hancock County Port & Harbor Commission’s ratification and spreading in the minutes of the written authorization by the Chief Executive Officer, William V. Cork, dated September 30, 2016 for Right of Entry by Textron Systems to the portion of (Site 2) Southeast corner located at Port Bienville Industrial Park pursuant to the Commission’s June 22, 2015 Lease with Textron Systems Marine & Land Systems;
- 3) Motion to approve the Hancock County Port & Harbor Commission’s resolution accepting and authorizing the President and the Secretary of the Commission to execute the Mississippi Transportation Commission Airport Federal Matching Grant Agreement (MDOT) accepting \$59,558.00 for one half of the local share of the AIP Terminal Apron Expansion, Project No. 3-28-0005-030-2016; and
- 4) Motion to approve the Hancock County Port & Harbor Commission’s resolution accepting the bid of Barnard & Sons Construction on the AIP 3-28-0005-30-2016 – Stennis International Airport Expand Terminal Apron, Phase III A and III B (AIP 3-28-0005-30-2016) Project at Stennis International Airport in the amount of \$985,206.51 and authorize the President and the Secretary of the Commission to execute any and all documents necessary to award and begin the said project.

C. Nikki Moon-Hancock County Tourism Commission

- 1) Presentation: Tourism Update

D. Renee Areng - Executive Director of Visit MS Gulf Coast

- 1) Presentation: Visit MS Gulf Coast 2017 Budget and Marketing Plan.

E. Jade Ferguson –Office of Sam Britton, Public Service Commission

- 1) Presentation of services

F. Clayton Fucich – Citizen

- 1) Discussion re: Hancock County Water & Sewer District complaint

G. David Kenny

- 1) Discussion regarding the Farmer’s Market

H. Ron Thorp

- 1) Motion to approve _____ and _____ to be appointed to the 90 day Committee to analyze potential cost savings of Consolidation of the Bay Waveland and Hancock County School District.

7. Elected/Appointed Agendas

A. Ricky Adam – Sheriff

- 1) Motion to spread on the Minutes the following personnel changes:
 - a. Resignation of part time deputy Phillip Grainger effective October 17, 2016.
 - b. Jerry Beeson’s pay needs to be increased from \$16.50 to \$17.00 an hour, due to him completing his 6 month probation period. Effective October 16, 2016.
- 2) Motion to approve the MDOC reimbursements for the month of July 2016 in the amount of \$41,100.00.

B. Karen Ruhr – Circuit Clerk

C. Jimmie Ladner – Tax Assessor

D. Tim Kellar – Chancery Clerk

- 1) Motion to spread on the Minutes the settlement summary for the month of September 2016 as presented by the Chancery Court.

E. Vic Johnson – Road Manager

- 1) Motion to accept list for update of the County Road Registry and approve any/all necessary requirements including a public hearing.
- 2) Motion to accept letter of resignation from Ola E. Moran and remove from payroll effective Oct. 7, 2016.
- 3) Motion to approve agreement for the SNAP and TANF Employment & Training Workfare Agreement administered by the Department of Human Services. Authorize the Board President, Department Head and worksite representative to sign. This will be Road & Bridge, Building & Grounds and Sand Seawall Departments.

F. Geoffrey Clemens – County Engineer

- 1) Motion to approve and authorize board president to sign Substantial Completion Certificate – Rocky Hill Dedeaux Walking Trail.
- 2) Motion to authorize letter of recommendation for Remove and Replace Washington Street Bridge to Black Diamond Construction, LLC, Base Bid \$266,567.10, Alternate #1 Utility Items \$44,400.00, with a total of \$310,967.10.
- 3) Motion to authorize letter of recommendation for McLeod Park Sanitary Sewer System Line # 5 Expansion to Miller Enterprises, Base Bid \$501,309.65, Alternate #1-water \$85,127.68, Alternate #3-concrete RV Pads \$248,263.90, Alternate #4-asphalt driveway \$78,477.00 with a total of \$913,178.23.

G. County Administrator – Eddie Favre

- 1) Motion to approve and authorize Board President to sign the MDOT/State Aid Certification Form for Sub-Awards acknowledging that Hancock County is not required to meet the executive compensation reporting requirements.

- 2) Motion to approve and authorize Board President to sign contract with Necaise and Company as the Auditor for fiscal year 2015-2016, pending state approval.
 - 3) Motion to authorize Lisa Guidry at the Justice Court to attend the Justice Court Fall Clerk Conference in Jackson, MS on November 3 & 4, 2016. There will be no cost to the county.
 - 4) Motion to approve the current County Administrator to act as the County's Emergency Designee for the purpose of declaring local emergencies as defined in MS Code §31-7-1(f).
 - 5) Motion to designate County Administrator, Eddie Favre as the applicant agent to work with MEMA on FEMA disaster projects, designate Maureen Anderson as the Alternate applicant agent on the same and remove all other applicant agents MEMA currently has listed for this purpose.
 - 6) Motion to approve the following regarding Title VI for Mississippi Department of Transportation:
 - a. Naming County Administrator, Eddie Favre, Title VI Coordinator for MDOT
 - b. Naming County Administrator, Eddie Favre, ADA/Section 504 Coordinator
 - c. Board President sign MDOT Title VI Assessment Report and spread said report on the Minutes
 - d. Spread the ADA policy statement and Grievance procedure on the Minutes
 - 7) Motion to approve the following dates to host Blood Drives in 2017:
 - a. January 10, 2017
 - b. June 6, 2017
 - c. October 9, 2017
 - 8) Motion to approve and authorize County Administrator to sign the modification request letter to the Mississippi State Department of Health-Emergency Medical Services Operating Fund.
- H. Gary Yarborough Jr. – Board Attorney
- 1) Discussion concerning Scott Phillips and motion to approve consulting agreement with Scott Phillips related to future operations of Hancock Medical Center.
 - 2) Motion to consider agreement with Jarrard Phillips Cate and Hancock, Inc. for consulting services related to Hancock Medical Center operations.
 - 3) Motion to consider approval of documents with Butler Snow and Steve Pittman for all matters related to potential general obligation bond indebtedness and/or loans concerning capital purchases and long-term and other lease or loan purchases.
 - 4) Motion to spread on the Minutes correspondence from Jones Walker and quick claim deed amendment to project agreement and NASA consent to structures concerning Pearl River Basin development district transfer of McLeod Park.
 - 5) Motion to spread on the Minutes county attorney's approval of contract with Atwood Fence Company Inc.

- 6) Motion to approve and authorize Board President to sign the agreement for engineering services with James J. Chiniche, PA Inc. regarding the Hancock County Pedestrian Access Plan along Beach Blvd. from Highway 90 to the Silver Slipper Casino.
- 7) Motion to spread on the Minutes the letter to Mr. Wayne Cuevas regarding the horse track at the Arena.

8. Supervisors Items

A. District 1 – Supervisor David Yarborough

B. District 2 – Supervisor Greg Shaw

C. District 3 – Supervisor Blaine LaFontaine

- 1) Motion to approve appointing _____ to the Mississippi Regional Housing Authority Board of Commissioners.
- 2) Motion to approve appointing _____ to the Hancock County Tourism Board. Due Oct. 1, 2016.
- 3) Motion to approve appointing _____ to the Pearl River Community College’s Board of Trustees.

D. District 4 – Supervisor Scotty Adam

E. District 5 – Supervisor Darrin Ladner

9. Public Comments

10. Executive Session

11. Adjourn/Recess